

Lead – Programme, QA, and ME Framework design, Tata STRIVE

Tata STRIVE is an initiative of the TCIT, aimed at actively bridging the gap between vocational education and industry needs. Tata STRIVE runs various programmes to skill the youth from underprivileged backgrounds enabling gainful livelihood for each aspirant differentiated by its innovations in technology, pedagogy and methodology.

Designation	<u>Lead – Programme, QA, and ME Framework design</u>
Functional Area	Process, Framework and M&E design
Openings	1
Objective	Conduct critical analysis of data and processes w.r.t Quality standards and Operations & providing solutions to bridge gaps.
Major Deliverables	<ul style="list-style-type: none"> • Design and deliver (pilot) Programmes / Models / Solutions and related SOP & Metric design • Build / modify / adapt (and pilot) QA Framework / Models (Comprehensive, skill development & informal projects, ecosystem strengthening- holistic, sustainable) • Support development of / develop artefacts such as templates, guidelines, report formats, training material for QA and Call Centre • Delivery of Data Management & Analytics - to support proactive & predictive actions and feed information into Impact assessments (to identify issues & areas for improvement related to overall processes) • Support in development and deployment of frameworks and metric for programmes. • Data collection, cleaning, and interpretation for garnering insights for improvement in the operational & quality assurance processes. • Coordinate with external and internal stakeholders for programme inputs • Stay informed about research and trends in skill development, livelihood, and other areas of interest of the organisation. • Orientation and training for functional stakeholders on SoPs and metrics • Evaluating adequacy of defined processes & quality assurance standards of Tata STRIVE.
Reporting To	Principal Lead – Design & Quality
Locations	Mumbai
Essential Attributes	<ul style="list-style-type: none"> • Analytical skills, problem solving approach and conceptual thinking abilities • Demonstrable knowledge and experience of working with different standards & delivery models in the Skill Development landscape is a must • Process Orientation • Ability to work in an agile environment - be at ease with rapidly changing deadlines, workloads, and goals • Exhibit commitment to the professional development of him/herself, developing new skills whenever necessary • Self-starter with a problem-solving mindset, the ability to work with minimal supervision, and to direct others' work
Qualification	Graduate / Post Graduate in Social Work, Social Science, Development Studies or related fields.

Experience (years)	8-10 years (Desirable- 6+ years of experience in M&E and data analysis)
Contact Person	careers@tatasustainability.com